

Office: 318-965-2781



Fax: 318-965-2577

Wayne Cathcart
Mayor

TOWN OF BENTON
LOUISIANA

P O Box 1390 Benton, Louisiana 71006

Stephanie Sullivant
Town Clerk

DISCONNECT FORM

NAME: _____ DATE: _____

ADDRESS OF SERVICE: _____

DO YOU HAVE A SEPARATE SPRINKLER METER? YES OR NO

FORWARDING ADDRESS FOR REFUND/BILL TO BE SENT TO:

DATE WATER IS TO BE TURNED OFF: _____

CONTACT #: _____

IMPORTANT NOTE:

*If you have a balance on your account, the amount will be forwarded onto your final bill.
Your final bill will be taken out of your deposit; the balance of which will be refunded to you.
If your deposit does not cover your final bill, a bill will be sent to you for that amount.*

SIGNATURE: _____

FOR OFFICE USE ONLY

ACCOUNT #: _____
Customer # Location #

RECEIPT #: _____ DEPOSIT AMOUNT: \$ _____

DEPOSIT DATE: _____ DATE OFF: _____

REMARKS: _____

METER READING OFF: _____ METER #: _____

WATER ALREADY OFF FOR NON-PAYMENT DATE: _____

CUSTOMER SKIPPED

FOR OFFICE USE ONLY

INITIAL
REVIEW APP _____
REQ READ _____
TRANSFER Y / N
TRF LOC # _____

DATA ENTRY
CUST # _____
LOC # _____
UPDTE DATA _____
APPLY DEP Y / N
CHG STATUS _____
POST READ _____